

## **PUBLIC NOTICE**

### **MARKET SURVEY – EXPRESSION OF INTEREST: PROFESSIONAL ASSIGNMENT OF BUSINESS PROMOTER/BROKER, ACCREDITED TO INTERNATIONAL AIR – CARRIERS**

Airgest S.p.A. – Trapani Birgi Airport Management company – intends to select suitable candidates, available to carry out the activity subject of this notice.

The notice is reserved for business promoters who prove to be accredited with at least on international air – carrier.

#### **1. Subject of Assignment**

Assignment of business promoter, to be carried out by a business mediator accredited to at least one international air carrier, willing to find, on the international market, air carriers with availability of aircrafts suitable for operating scheduled flights to/from Trapani Birgi Airport.

#### **2. Procedures for carrying out the assignment**

The assignment will be carried out personally by the selected subject in full autonomy, without subordination constraints, on the basis of the provisions and addresses provided by the Management of Airgest spa.

The analysis and market research activity is recognized only according to the “success fee” method, paid in arrears, following the contracting and execution between Airgest and the Air Carrier of the proposal procured and deemed suitable for the purpose of the assignment.

The economic terms of the assignment and relative areas of exclusivity will be subject to separate definition.

#### **3. Assignment terms and duration**

The assignment is of annual duration, starting from the date of signing of the relevant contract. The contractual relationship will not be tacitly renewable. The activities carried out must be reported through the presentation of a monthly statement.

#### **4. Absence of representation**

The business promoter does not represent (ie does not act in the name and on behalf of) Airgest. The promoter cannot, therefore enter into contracts in the name and on behalf of Airgest, nor can it engage Airgest or represent it in any other way. Furthermore, no declaration made by the business promoter can be binding for Airgest.

#### **5. Participation requirements and eligibility**

Individuals who declare and self-certify, on their own responsibility, that they are in possession of the following requirements, can apply to participate in this notice;

- Good network of relationship with international airlines.

It is a preferential requirement: to demonstrate, according to the most appropriate manner, remitted to the candidate, to have brokered one or more contracts between carriers and management companies, concluded following their own activity as a business mediator.

## 6. Application form deadlines and methods.

Expression of interest must be sent by certified e-mail to the following address: [protocollo@pec.airgest.it](mailto:protocollo@pec.airgest.it)

Alternatively, the application can be sent by ordinary e-mail (in case candidates established in other States belonging to the European Union or in States not belonging to the European Union) to the following address: [protocollo@airgest.it](mailto:protocollo@airgest.it) not later than the **18<sup>th</sup> of October 2019 at 12:00 a.m.**

The sending of the expression of interest is at the complete and exclusive risk of the candidate, excluding any liability of the Administrator where, due to postal or other problems or for any reason, it does not reach the destination address within the peremptory deadline indicated above.

Expressions of interest received after the established date and time will not be taken into consideration.

The following wording must be included in the subject section of the e-mail box:

**“INTEREST IN THE ASSIGNMENT OF BUSINESS PROMOTER,  
ACCREDITED TO INTERNATIONAL AIR CARRIERS”**

The expression of interest must contain all the identification data of the candidate (name, surname, date and place of birth, fiscal code/VAT number, address, landline and mobile telephone numbers, certified or ordinary e-mail address, with authorization to send any communication concerning this selective procedure), containing:

- Photocopy of a valid identity document;
- Curriculum vitae and professional, in duly signed European format, containing the authorization to the processing of personal data and all the indications useful for evaluating the work activity of the candidate, that is, to possess a good network of relationships, with international airlines;
- Evidence/s of having brokered one or more contracts between carriers and management companies, concluded following its own activity as a business mediator.

## 7. Evaluation

Following the selection, a ranking will be drawn up of the suitable candidates from which to draw to identify the subject to be entrusted with the task.

## 8. Absence of exclusivity constraints

The assignment does not entail any exclusive right in favor of the promoter.

Airgest spa it may process and conclude business directly or indirectly, through other agents, brokers or intermediaries of any kind, also with third parties that the agent has previously acquired as customers, without having to pay the promoter any compensation or other compensation, nor a commission basis, neither as compensation nor for any other reason.

## 9. Treatment of personal data – Privacy

Pursuant to and for the purposes of art. 13 of Legislative Decree 30 June 2003, n. 196, as amended by Legislative Decree 10 August 2018 n. 101 and of the GDPR – Reg. UE 679/2016, the personal data collected will be processed, also with IT tools, exclusively within the framework of the procedure for which this declaration is made; that the processing of personal data will be based on legality and correctness in full protection of the rights of competitors and their confidentiality; which has the purpose of allowing the assessment of the candidates suitability to participate in the procedure in question.

The right of the interested party are:

- Access to personal data;
- The correction of inaccurate data and the integration of incomplete data;
- Data deletion (right to oblivion);
- Limitation of processing in the cases provided for by art. 18 GDPR;
- The right to data portability, as well as to oppose the processing carried out for legitimate interests of the data controller.

Furthermore, if the data is processed using automated tools, the interested party has the right to receive the data in a structured format, commonly used and readable by an automatic device, and, if technically feasible, to transmit them to another holder without impediment (right to data portability) pursuant to art. 20 GDPR.

The interested party has the right to complain to the competent control authority (Guarantor for the protection of personal data).

#### Data Controller and Data Protection Officer.

The owner of the processing of personal data is the company Airgest spa, with registered and operational headquarters in C.da Birgi, Trapani Birgi Airport V. Florio, 91100 Trapani.

Interested parties may, pursuant to art. 38.4 GDPR, contact the Data Protection Manager designated by Airgest spa, to the following e-mail address: [dpo@airgest.it](mailto:dpo@airgest.it)

#### Categories of data recipients

Personal data may also be communicated to judicial authorities and supervisory/inspection authorities entitled to request the data.

Personal data, in the event of a dispute, can also be communicated and processed, on behalf of Airgest spa, by lawyers, external consultants, following a specific mandate.

### **10. Final Provisions**

Competitors who do not meet the requirements will not be admitted to the selection. The Administration reserves the right to ask competitors to provide clarification on the documents and declarations presented.

### **11. Warnings**

The present market investigation has the sole purpose of collecting expressions of interest, not constituting rights in favor of the participants / candidates

### **12. Additional Information**

Airgest spa in any case, in its sole discretion, reserves the right to make any subsequent decision regarding the awarding procedure to be activated independently of this market survey

### **13. Clarifications or questions**

Any requests for clarification or question must be sent exclusively to the e-mail address: [m.bufo@airgest.it](mailto:m.bufo@airgest.it)

### **14. Advertising and Information**

This notice is published on the website of Airgest spa on [www.airgest.it](http://www.airgest.it)

The outcome of the procedure will be published on the aforementioned institutional site of Trapani Birgi Airport.

Birgi, 08 October 2019

Airgest spa  
The President  
Salvatore Ombra